

TEAM Property Management

LEVIN - KAPITI - PORIRUA - WELLINGTON - HUTT VALLEY

ROUTINE INSPECTION CHECK LIST

Interior:

- Ensure that the interior of the property (including windows & window sills) are clean & tidy
- Ensure curtains and/or blinds are clean
- All rooms and areas must be fully accessible and tidy. No clothes or the like on the floor, this will enable the carpet to be viewed.
- Clean kitchen, stove & all bench tops
- Bathroom & laundry should also be clean and well ventilated
- Ceilings should be washed of any mildew
- Carpet and flooring vacuumed and washed

Exterior:

- Lawns & gardens should be well maintained, lawns mowed
- All rubbish, recycling, etc. should be removed from the property before the inspection takes place
- All exterior areas & the garage must be accessible
- Ensure that there are no unregistered cars on the property and any oil stains have been removed.

Pets:

If your tenancy agreement allows you to have pets -

- Make sure any damage due to pets has been repaired
- Ensure that there are no droppings in the interior or exterior of the property

Thank you for your co-operation.

Team Property Management
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